

COMMUNITY ENERGY SAVERS GRANTS

TYPE 3 APPLICATION - Energy Savings Education and Outreach-

Applications for grants are due on the following dates:

First round: June 18, 2010

Second round: December 8, 2010*

Applications will only be accepted electronically. Send the completed application form and a copy of your 501(c)(3) letter as email attachments to kathleen.igreclima@baltimorecity.gov.

If you have questions about this application, contact Katie Igreg Lima at kathleen.igreclima@baltimorecity.gov.

* Please note that the deadline for the second round has been extended from October 13 to December 8, 2010.

Name of Applicant Organization

Address

Name of Contact Person

Phone

E-mail

Authorized Representative

(Person who has authority to sign grant agreements and documents)

Employer Identification Number (EIN)

[Please attach 501\(c\)\(3\) letter with the application](#)

- 1. Describe your organization and the services you provide.** Include your organization's mission, background information (e.g. when organization started) and populations served.

- 2. Describe the proposed project.** Include background information, need for project, and goals. Also describe:
- How your project will educate both those internal within your organization about energy conservation behaviors and those outside of your organization about energy saving lessons learned through your project.
 - How you will share best practices, case studies, and/or work with other Baltimore City organizations to replicate the project.

- 3. Where will the project be located?** Specify areas and/or neighborhood boundaries.

4. Please provide an estimate of the amount of energy use and energy bill savings that will result from your proposed education and outreach project. Please show all calculations (can be included below and/or as an attachment).

5. All funded Type 3 projects will be responsible for measuring the change in energy usage as a result of the project and will be asked to report the information in the final grant report. Describe plans for energy monitoring before and after the proposed project implementation.

6. Explain who and how many people, households, or organizations will benefit from the project and what difference your project will make.

7. Who will oversee the implementation of the project to ensure quality and timely completion? Include the person/people's name, position, name of firm/organization, and related experience.

8. If your grant request is \$25,000 or more, please explain how certified minority and women-owned business enterprises will be involved in the execution of the project. A list of certified minority/women business enterprises can be found at <http://cityservices.baltimorecity.gov/mwboo/>

9. **Project Cost/Budget and Timeline.** Please attach a project budget and timeline.

Total project cost \$

Amount of grant request \$

Other anticipated and/or committed sources of funding and amounts (list below or in attachment).

To submit the application

Send the completed application form, copy of 501(c)(3) letter, and supporting materials (e.g. energy savings calculations) as email attachments to kathleen.igreclima@baltimorecity.gov.